

Fire Extinguisher and Emergency Light Monthly Checks

Location:

Date:

Fire Extinguishers

1. Confirm the extinguisher is visible, unobstructed, and in its designated location.
2. Verify the locking pin is intact and the tamper seal is unbroken.
3. Examine the extinguisher for obvious physical damage, corrosion, leakage, or clogged nozzle.
4. Confirm the pressure gauge or indicator is in the operable range or position, and lift the extinguisher to ensure it is still full.
5. Make sure the operating instructions on the nameplate are legible and facing outward.
6. Check the last professional service date on the tag. A licensed fire extinguisher maintenance contractor must have inspected the extinguisher within the past 12 months.
7. Initial and date the back of the tag.

Location of Fire Extinguishers/Check Complete

Emergency Light Operation Method:

Location of Emergency Lights/Check Complete